



### **Chaperone (Youth Leader/Sponsor) Instructions**

A critical part of the success of each Summit Reformed Youth Conference is having chaperones from participating churches who are ready and willing to serve our Summit youth and assist Summit staff with a variety of duties and responsibilities.

**Heads-Up:** You need to know in advance that there is very little ‘free time’ during the week for chaperones. Summit is deliberately designed to be an amazing, fun-filled, spiritually refreshing week that is jam packed with activities and events. You will be expected to participate in or attend these events. For this reason, you may want to consider sending an extra chaperone so you can share the responsibilities.

**Ratio:** Summit recommends a ratio of 1 chaperone/youth leader for every 10 young people from your church. If you can send 2 chaperones for every 10 young people, that is ideal. We realize that some churches may only send one or two young people and cannot send any chaperones. So if some churches can send multiple chaperones that is helpful. **Also, if your church has no youth or young adults to send to Summit but you do have someone who wants to attend as a chaperone, then that is wonderful!**

**Married Couples:** We have received several requests from young married couples who would like to attend Summit. We would LOVE to have you attend, but we need you to register as chaperones so we can put you to work during the week (see list of duties).

**Young Adults:** You do not need a chaperone, but if you’d like to serve as a chaperone, you may do so. Register as a chaperone when you sign up.

**Daily Devotions:** One of the duties of a chaperone is that he or she must be willing to lead the Son-Rise and Son-Set groups. This can be a shared duty if you attend with a spouse. The *Son-Rise* group meets Tuesday-Friday mornings from 8:45-9:15. A daily devotional will be prepared for you and your job will be to lead your group of 10-15 youth through the devotional material and close with prayer or ask someone to close in prayer. The *Son-Set* group meets from 10:30-11:15 and is more of daily reflection on the main sessions, breakout sessions and activities. Here you can really encourage your youth group members to open up and share what they have learned and spend time in prayer. **WE NEED CHAPERONES WILLING TO LEAD.**

**Out-Day Activity:** We encourage chaperones to attend one of the out-day activities. The White-Water Rafting trip does have guides and we have leaders for the Hike, but chaperones are necessary to maintain order on the busses and to make sure that all the young people are accounted for at all times.

**Leaving Campus:** Except for the out-day activities, we encourage all chaperones to remain on campus for the duration of the week. The Young People whom your parents and churches send to Summit remain your responsibility. Summit Staff members are busy coordinating events and are not able to check on the whereabouts of your young people if they are missing from their Sun-Rise groups, or break-out sessions or main sessions. Please do not leave your Young People unattended.

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**Miscellaneous Chaperone Duties:**

- Please make sure that the members of your youth group register properly and have filled out and mailed in (or bring with them) all the necessary payments, forms and waivers.
- Once you arrive at the Mt. Royal Campus, ensure that your youth group is properly check-in and settled into their room.
- Keep tabs on your youth group to make sure that everyone is participating in Summit activities. Unless someone is ill, skipping sessions is not permitted.
- Attend the chaperone meeting on Monday evening (9:30 p.m.).
- Lead, or assist in leading, Summit devotions in the Son-Rise and Son-Set groups.
- Attend all Summit events.
- Be willing to prepare morning coffee in your dorm wing, help with evening snacks, take attendance at Break-out Sessions.
- If you have experience in any sporting event, please let us know in advance if you are willing to ref or help organize some of the sport's activities.